



Republic of the Philippines  
CITY OF MANDALUYONG

**CITY PLANNING AND DEVELOPMENT DEPARTMENT  
GREEN BUILDING OFFICE**

City Hall Complex, Maysilo Circle  
Tel. No.: 477-8565 or 532-5001 loc. 513



Reference No.: \_\_\_\_\_

**GREEN BUILDING COMPLIANCE CHECKLIST OF REQUIREMENTS**

Owner/Applicant Name:   
SURNAME FIRST NAME M.I.

Name of Company:

Location of Construction:   
NO. STREET NAME  
  
BARANGAY ZIP CODE

Project Description:

Building Name:

- 1. Duly accomplished Green Building Compliance Application Form & Compliance Checklist of Requirements
- 2. Three (3) sets of Complete Plans (Architectural, Structural, Mechanical, Fire Protection, Electrical, Sanitary, STP, MRF, RWH and Electronics & Communications) signed by the owner or his duly authorized representative and relevant professionals. Out of the 3 sets of documents required, one (1) set that provides details on the Green Building measures will be retained in the Green Building Division.
  - Architectural Plans including details of all applicable Green Building measures.
  - Structural Plans
  - Mechanical Plans including details of all applicable Green Building measures.
  - Electrical Plans including details of all applicable Green Building measures.
  - Fire Protection Plans including details of all applicable Green Building measures.
  - Sanitary Plans including details of all applicable Green Building measures.
  - Sewage Treatment Plant including details of all applicable Green Building measures.
  - Material Recovery Facility
  - Rain Water Harvesting
  - Electronics and Communications Plans
- 3. Technical specification, Basis of Design, Design Calculation and brochure of materials/equipment for Architectural, Structural, Mechanical, Fire Protection, Electrical, Sanitary/Plumbing, and Electronics and Communications to be used for the Green Building measures duly signed and sealed by the owner or his duly authorized representative and relevant professionals. (3 sets)
- 4. Actual Bill of Materials for Green Building Measures, duly signed and sealed by the owner or his duly authorized representative and relevant professionals (3 sets)
  - (1) Bill of materials for proposed equipment to be installed for green measures
  - (2) Bill of materials for proposed other green measures to be installed
  - (3) Bill of materials for all other materials not included in items 1 and 2
- 5. Clear picture/images of Green Building measures installed and or constructed in the project, which includes a readable nameplate of all required equipments and fixtures. For embedded measures such as waterproofing, Rain Water Harvesting (RWH) tank, and moisture barrier used in walls and roofings, a clear picture or site documentation. (3 sets)
- 6. A copy of Building Administrator – Tenants/Lessee Agreements in the compliance to GB measures in leasable space. (1 copy)
- 7. PDF files of ALL items above. Provide a soft copy in CD/USB format. (1 copy)

*All applications shall only be stamped as received if ALL of the above requirements shall be complied. All submittals must be properly labelled and bound for easy evaluation.*

Prepared by: \_\_\_\_\_

Received by: \_\_\_\_\_

Green Building Staff: \_\_\_\_\_

Green Building Staff: \_\_\_\_\_

Date & Time: \_\_\_\_\_

Date & Time: \_\_\_\_\_

Note: Any false or incorrect information provided in the submitted documents will render this application null and void.